



# CALL FOR NOMINATIONS



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145 Kelsey Drive  
St. John's, NL, A1B 0L2



709-753-5877  
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www.nlpb.ca

## ABOUT THE BOARD

The Newfoundland and Labrador Pharmacy Board (NLPB) is currently seeking nominations for Zone 1 and Zone 4 board members.

The NLPB, established by legislation in 1910, is the regulatory body for the practice of pharmacy in the province of Newfoundland and Labrador. Its mandate is to promote and protect the health and well-being of the people of the province by governing the profession of pharmacy and advancing excellence in pharmacy practice. To fulfill its obligation of public protection, NLPB:

- registers pharmacists, pharmacy technicians, students and interns, and licenses pharmacies;
- establishes and maintains a quality assurance program to promote high standards for the practice of pharmacy;
- develops standards, guidelines, and policies for the practice of pharmacy; and
- responds to and manages complaints and discipline relating to the practice of pharmacy.

### Vision

Quality pharmacy practice and patient-centred healthcare through leadership and collaboration.

### Mission

The NLPB protects the public by regulating the profession of pharmacy to ensure quality and ethical care.

### Values

The NLPB's activities and decisions are based on the following values:





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## BEING A BOARD MEMBER

Service to the  
profession  
through  
service on the  
Board.

### BOARD MEMBER RESPONSIBILITIES AND DUTIES

#### Term

NLPB board members are elected/appointed for a three-year term.

#### Commitment

- Preparation for and attendance at four full-day board meetings per year and additional special meetings as needed.
- Participation in committees, such as the Complaints Authorization Committee, Executive Committee, Finance Committee, and other board committees and task forces, as necessary.
- Active participation in board communications and training sessions, including regular review of and response to board emails and attendance at board governance and orientation sessions.

#### Duties

- Remain committed to the organization's vision, mission, core values, and strategic goals.
- Prepare for and attend board meetings, including the Annual General Meeting and strategic planning sessions.
- Become familiar with all relevant legislation, by-laws, standards, and guidelines.
- Be fully informed on board matters and actively participate in discussions and decisions.
- Work as a team member and support board decisions.
- Demonstrate loyalty, commitment, and fiduciary responsibility.
- Step back if personal or professional conflict of interest is identified.
- Monitor the performance of the Registrar in relation to established goals, objectives, and core values.
- Approve the budget and monitor financial performance in relation to the budget.
- Abide by the by-laws, code of conduct, and other policies that apply to the board.
- Participate in the recruitment of new board members.
- Participate in the evaluation of the board itself.
- Participate in committee work, as necessary.
- Keep informed about issues relevant to the mission and objectives of the profession.

We hereby nominate:

\_\_\_\_\_  
Name of Nominee (Please Print)

\_\_\_\_\_  
Registration #

for election to the Newfoundland and Labrador Pharmacy Board, in (please check one):

Zone 1

Zone 4

\_\_\_\_\_  
Name of Nominator (Please Print)

\_\_\_\_\_  
Registration #

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
Name of Secunder (Please Print)

\_\_\_\_\_  
Registration #

\_\_\_\_\_  
Signature of Secunder

Acceptance of nomination:

I accept nomination for election to the Newfoundland and Labrador Pharmacy Board.


\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Date




*Please note that both the nominator and the secunder must be members of the zone for which they are nominating.*

Nominees must review the [So You Want to be a Board Member](#) nomination orientation on [nlpb.ca](http://nlpb.ca), which can be found by clicking the About the Board tab on the home page, selecting the [Board Members](#) page and scrolling to the bottom of the page.

The completed Nomination Form and Nomination Declarations Form must be received at the NLPB office no later than [Monday, July 29, 2024](#).

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# NOMINATION DECLARATIONS FORM 2024

## TO BE COMPLETED BY THE NOMINEE.

I make the following declarations in support of my nomination for election to the Newfoundland and Labrador Pharmacy Board (NLPB):

- I will make decisions in the public interest, completely setting aside my personal and professional interests.
- I understand that as a board member I will not “represent” and will not be accountable to the people who elected me, and will serve instead in the best interests of the public in all board activities.
- I have the moral courage to make difficult decisions that may be contrary to the interests of pharmacy professionals provided they are in the public interest.
- I am committed to the vision, mission, core values, and strategic goals of the board.
- I will commit the time required to fulfill my duties as a board member.
- I have no current plans to apply for a position or contract with NLPB.
- I understand that the board is a governance board and is not involved with the day-to-day operations of NLPB.
- I am willing to enable the board to speak with one voice.
- I will comply with all confidentiality and conflict of interest rules of the board.
- I am not currently subject to any allegation or disciplinary proceeding through the NLPB complaints and discipline process.
- I have not been found guilty of conduct deserving of sanction by an Adjudication Tribunal in the past six years and had my license suspended, revoked, restricted, or placed under conditions.
- I have not signed a Settlement Agreement or Undertaking that suspended, revoked, restricted, or placed conditions on my license in the past six years.
- I do not currently have any restrictions or conditions on my license.
- I am not an adverse party in litigation against the board, a board committee, or any of its directors, officers, employees, or agents.
- I am not an employee, officer, or director of a pharmacy-related advocacy association, or if so, hereby give an undertaking that I will resign from that position if elected to the board.
- I have reviewed the NLPB *So You Want to be a Board Member* presentation.