



# Newfoundland and Labrador Pharmacy Board

## *Interpretation Guide*

### **Preceptor Criteria**

Revised February 12, 2016

#### **1) Introduction**

When a registrant applies to the Board to act as a preceptor, he or she is doing so understanding that this position is one of great professional responsibility. The preceptor not only assumes responsibility for the activities of the student, intern or technician candidate during their time in the pharmacy but also commits to evaluating his or her performance during the practical training period. This evaluation is critical to the Board's mandate of public protection as it helps ensure the competency of future members of the profession.

The registrant should have suitable prior experience and expect to give the position an appropriate amount of attention. The Board has established the following minimum requirements that must be met prior to being approved as a potential preceptor.

#### **2) Criteria**

- a) To receive authorization to serve as a preceptor, the registrant must apply to the Newfoundland and Labrador Pharmacy Board by completing and submitting the appropriate form confirming that he or she:
  - is registered in good standing and have no restrictions placed on their practice;
  - has been registered and practicing for at least 12 months and have reasonable experience to provide adequate familiarity with systems and patients; and
  - has completed a preceptor education and training program approved by the Board within three years of application.
- b) Once approved, each time a registrant acts as a preceptor, he or she must co-sign the student, intern or technician candidate's application, confirming that he or she:
  - agrees to act as preceptor to only one student, intern or technician candidate at a time (exceptions to this criterion may be permissible on a case-by-case basis);
  - agrees to be honest, open, candid and unbiased with regard to the student, intern, or technician candidate's performance during the practical training period and to complete the appropriate evaluation at the end of the period; and
  - agrees to be the person primarily responsible for familiarizing the student, intern or technician candidate with the day-to-day practice of pharmacy, ideally personally supervising him or her for at least 50% of their time in the pharmacy.

<p><b>PLEASE NOTE:</b> This requirement does not preclude other registrants or staff members from assisting with the supervision of the student, intern or technician candidate or from discussing areas of particular expertise or specialization.</p>
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- c) Applications will be reviewed, and if approved, authorization will be issued and the registrant will be notified.