



# Newfoundland and Labrador Pharmacy Board

## Interpretation Guide

### Registration Examination

Last Updated October 2023

The Newfoundland and Labrador Pharmacy Board Registration Examination is designed to assess the applicant's knowledge of and ability to interpret and apply provincial acts and regulations, bylaws, standards of practice, guidelines, and policies as they pertain to the practice of pharmacy in Newfoundland and Labrador.

#### 1) Examination Locations and Dates

- a) Exam sittings will be held at College of the North Atlantic (CNA) campuses in the following locations:
  - Corner Brook
  - Grand Falls-Windsor
  - St. John's



Sittings may also be able to be scheduled on a case-by-case basis at sites in Labrador with a minimum of six weeks notice. Please email [registration@nlpb.ca](mailto:registration@nlpb.ca) for more information.

- b) Exam sittings are held on a monthly basis, with the dates published on the [Registration Examination page](#) of the NLPB website. Other dates may be approved by the Registrar or designate on a case-by-case basis.
- c) The deadline to apply for each exam sitting is four weeks prior to the date of the sitting.
- d) NLPB reserves the right to cancel an exam sitting if there is insufficient enrollment. If an exam sitting is cancelled, applicants will be notified at least two weeks prior to the date of the sitting and any fees paid will be applied to a future sitting.

#### 2) Eligibility/Application Procedure

- a) To be eligible for the registration exam, an applicant must be:
  - i) a pharmacy student who is enrolled in or completed the final semester of a CCAPP-accredited pharmacy program, who is registered as a student or intern with NLPB;
  - ii) a pharmacy technician student who is enrolled in or completed the final semester of a CCAPP-accredited pharmacy technician program, who is pre-registered with NLPB;
  - iii) an international pharmacy graduate, who is registered as an intern with NLPB, or
  - iv) an approved applicant who is currently registered as a pharmacist or a pharmacy technician in another province in Canada (**Please Note:** candidates should contact NLPB to determine how to become an approved applicant if they do not meet one of the above three criteria).
- b) Eligible applicants can register for the exam by following the instructions on the [Registration Examination page](#) of the NLPB website.
- c) Applicants who wish to request testing accommodations should send details of this request to [registration@nlpb.ca](mailto:registration@nlpb.ca) as soon as possible after submitting their application. These requests will be assessed on a case-by-case and the applicant will be notified of the result when they are sent the confirmation email noted below.
- d) Once the application has been reviewed and approved, the applicant will be sent a confirmation email including their exam sitting date, location, and other related information at least two weeks prior to the date of the sitting.

- e) Once approved, applicants may request a one-time change to a later date at the same location. The request must be made no less than one week prior to the original date of the sitting by emailing [registration@nlpb.ca](mailto:registration@nlpb.ca).

### 3) Withdrawal/Refund Policy

- a) Registration exam fees are non-refundable and non-transferrable. Other than as noted in section 2.e), requests to reschedule a sitting will be considered only for exceptional circumstances, such as medical reasons or bereavement. The request must be made prior to the exam sitting by emailing [registration@nlpb.ca](mailto:registration@nlpb.ca) or by contacting NLPB at 709-753-5877, ext. 102.

### 4) Examination Format and Content

- a) The exam consists of multiple choice and fill-in type questions.
- b) While emphasis is given to provincial legislation, regulations, bylaws, Code of Ethics and Standards of Practice, questions may also require knowledge of federal legislation and standards that govern the practice of pharmacy in Canada.
- c) All applicable references (a summary of which can be found in Appendix A) can be found on the NLPB website. Applicants should consider these references as the primary and most current source of information about pharmacy legislation, standards of practice and policies. It is not intended that applicants memorize the entire content of these documents, but rather be able to locate, identify, interpret, and apply the pertinent legal requirements and procedures to be followed.

### 5) Examination Day Process

- a) Prior to being given an exam paper, all applicants must show the invigilator valid photo identification in accordance with the *NLPB Interpretation Guide - Photo Identification Requirements for Registration*.
- b) Applicants must leave personal items at the front/back/side of the room prior to starting the exam.
- c) Applicants must sign the exam paper and a declaration of honesty and integrity before starting the exam. In doing so, applicants agree to maintain the confidentiality of all questions contained in the exam and to act with honesty and integrity in relation to the exam. Disclosure of information contained within the exam may result in the applicant being denied registration with the Newfoundland and Labrador Pharmacy Board or being the subject of disciplinary action.
- d) Applicants will be given three hours to write the exam.
- e) This is an open-book exam - applicants may bring any written materials they wish with them to the exam.
- f) Applicants are not permitted the use of any electronic devices including laptop computers, tablets, and cell phones during the exam. All electronic devices must be turned off and given to the invigilator or left with other personal items.
- g) No communication between applicants is permitted during the exam.
- h) All questions should be answered on the answer sheet provided, following the given instructions.
- i) Either pen or pencil may be used to complete the answer sheet. Pens and pencils will not be provided.
- j) Applicants are permitted to leave upon completion of the exam.

### 6) Scoring and Results

- a) Satisfactory completion of the registration exam shall be a total mark of not less than 70%.
- b) Applicants will be advised within two weeks following the scheduled exam date whether they were "successful" or "not successful" in completing the registration exam requirements. No final mark or exam paper will be returned to any applicant.

- c) Applicants are permitted a maximum of three attempts of the registration exam. An appeal for a fourth attempt may be considered, if accompanied by evidence of successful completion of remediation acceptable to NLPB.
- d) The results of the exam shall be considered valid for a period of two years from the date it is written. If an applicant has not completed all registration requirements during this time, they must successfully re-write the exam prior to being registered.

## **Appendix A Applicable References<sup>1</sup>**

### **Provincial Pharmacy Legislation<sup>2</sup>**

Pharmacy Act, 2012  
 Pharmacy Regulations, 2014  
 Administration of Drug Therapy by Inhalation or Injection Regulations  
 Authorization to Prescribe Regulations  
 Newfoundland and Labrador Pharmacy Board By-Laws

### **Standards of Pharmacy Operation**

Standards of Pharmacy Operation – Community Pharmacy  
 Standards of Pharmacy Operation – Hospital Pharmacy

### **Standards of Practice**

Administration of Drug Therapy by Inhalation or Injection  
 Medical Assistance in Dying  
 Prescribing by Pharmacists  
 Provision of Pharmaceutical Care to Long Term Care Facilities  
 Provision of Pharmaceutical Care to Personal Care Homes  
 Standards for the Provision of Compliance Packages  
 Standards for the Safe and Effective Provision of Opioid Agonist Maintenance Treatment  
 The Sale of Exempted Codeine Products in Community Pharmacies  
 Standards for Pharmacy Compounding of Non-Sterile Preparations

### **Guidelines for Pharmacy Practice**

Guidance for Point of Care Testing in Community Pharmacies  
 Guidance for the Dispensing and Administration of Buprenorphine Extended-Release Injection (Sublocade®)  
 Guidelines Regarding the Sale of Naloxone in Community Pharmacies

### **Other**

Code of Ethics and related Interpretation Guides  
 Practice Policy - Newfoundland and Labrador Provincial Drug Schedules Policy  
 Practice Policy - Registrant Use of Social Media  
 Summary of Federal and Provincial Narcotic, Controlled Drug and Benzodiazepine Regulations<sup>2</sup>  
 Government of NL Tamper-Resistant Prescription Drug Pad Program Information and List of Affected Drugs<sup>2</sup>

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<sup>1</sup> Except as otherwise noted, documents can be found on the [Standards, Policies and Guidelines page](#) of the NLPB website.

<sup>2</sup> These documents can be found on the [Legislation page](#) of the NLPB website.