



The Newfoundland & Labrador Pharmacy Museum was developed by the Apothecary Hall Trust and opened in September 1988. Our mission is to honour our healthcare by sharing the history and evolution of trusted pharmacy practice as it was experienced here in Newfoundland and Labrador.

JOIN THE NEWFOUNDLAND & LABRADOR PHARMACY MUSEUM'S INAUGURAL BOARD OF DIRECTORS

The Newfoundland & Labrador Pharmacy Museum is currently seeking to fill Board member positions to establish the Board of Directors for the Newfoundland & Labrador Pharmacy Museum Inc.

Board Position Summary

The Board of Director positions are *volunteer*-based and will work in a collaborative environment to provide the Museum Manager with oversight and direction for the daily operations of the Newfoundland & Labrador Pharmacy Museum. The Board will be comprised of arts/museum/tourism professionals, retired or active pharmacy professionals, and other professionals with experience in, but not limited to, fundraising, financial management, human resources, administration, event planning, technical expertise, and risk management.

The Board will meet once every 6-8 weeks for the first year of establishment. The schedule for meetings thereafter will be evaluated and determined at the Annual General Meeting. The Board will establish sub-committees as needed to support their mandate.

Benefits

Serving on the Board provides its directors the opportunity to:

- Connect with dedicated professionals.
- Build relationships and develop networks.
- Gain an understanding of what is required to create a sustainable board e.g., financials, policies, best practices.
- Learn about the history of pharmacy and healthcare in the province.
- Learn best practices of museums and heritage interpretation sites.
- Serve and connect with the members, staff, and other stakeholders.
- Have your voice heard in making positive changes to your community.
- Grow your leadership skills and build experience for your résumé.
- Gain expertise on complex issues integral to business and the economy.



Eligibility

- Must be at least 19 years of age to fulfill a Board of Director position.
- Must be a resident of Newfoundland and Labrador.

Term

- Board terms are for a period of either 2 or 3 years and will be re-assigned at the Annual General Meeting that follows the 2- or 3-year term.

Board Composition

- The Board of Directors will consist of a minimum of 7 and maximum of 13 members.
- The officers of the Board will be comprised of 1 President, 1 Vice-President, 1 Secretary, 1 Treasurer, and a maximum of 9 Directors At-Large.
- Every effort will be made to seek out representatives that display and identify the background, skills, knowledge, and expertise needed to complement a well-rounded, fully functioning Board.
- The Board will play a critical role in creating an atmosphere that supports and invests in diversity, inclusion, and equity.

How to Submit

The Newfoundland and Labrador Pharmacy Museum encourages people of diverse backgrounds and experiences to apply.

Interested persons can submit their expression of interest in the form of a cover letter and résumé to:

Deanna Walter, Museum Manager
Newfoundland & Labrador Pharmacy Museum
info@nlpharmacymuseum.com
