



# Newfoundland & Labrador Pharmacy Board

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## Recording Service as a Preceptor on Your Online Learning Portfolio

The *Standards of Practice – Professional Development for Pharmacists and Pharmacy Technicians* allows registrants to **self-assign 0.5 credits per week up to a maximum of 6 credits per year** for service as a preceptor.

Registrants who self-assign credits for acting as a preceptor must document the credits in their online Learning Portfolio and use the form, *Documentation of Self-Assigned Credits for Service as a Preceptor* as supporting documentation in case of audit. A separate entry and form must be used if acting as preceptor to more than one student, intern or technician candidate in a given year.

To record these credits on your online record, enter the following information:

<b>Program Title:</b>	"Service as a Preceptor"
<b>Provider:</b>	"N/A"
<b>Speaker/Author:</b>	"N/A"
<b>Program Approved By:</b>	Select "self-assigned"
<b>Number of CEUs:</b>	Document appropriately according to the completed form
<b>Learning Objectives:</b>	<ul style="list-style-type: none"><li>• "Documentation of self-assigned credits for service as a preceptor for (name of student/intern/technician candidate)"</li><li>• Give Start and End Dates</li><li>• Enter total number of weeks</li></ul>
<b>Take Home Messages:</b>	"Documentation of self-assigned credits for service as a preceptor"
<b>Was this program applicable to your practice?</b>	Select "Yes"
<b>If Yes, how will you incorporate the learnings in your current practice?</b>	"N/A"